



GENERAL INFORMATION

COMMUNICATION – The Des Moines Corporate Games (DMCG) office will communicate exclusively through company administrators. Employees should direct all questions concerning DMCG to their company administrators.

SCHEDULES – Brackets and schedules will be posted on the DMCG website under the corresponding sport or event. These will be posted two weeks prior to the event. Volunteer assignments (for each company that expressed interest in providing volunteers) will also be available by May 1. These assignments will be sent out to your company administrator.

CHECK-IN DEADLINES – If your team is not checked in by the start time of their sport or event, they will forfeit the match. Please remind your employees to allow themselves plenty of time to get to their events.

NO RESCHEDULING OF GAMES – Due to the nature of the DMCG, games cannot be rescheduled to accommodate the schedules of individual participants.

VOLUNTEERS – Each company that had employees declare their interest to provide volunteers for an event in the DMCG will earn fifty points per employee that volunteers toward his or her company's overall point total. If a volunteer does not show up for his or her assigned event, he or she will lose fifty points from the company's overall point total. These assignments will be emailed to company administrators.

FORFEITS – Once schedules are posted, please make sure entrants in each event are notified of their game times and locations. It is crucial your competitor, or a legal substitute, be present at the event for which they have signed up for. Forfeits not only interrupt the scheduled event, but they take away from the spirit and competition of the DMCG.

INDIVIDUAL AWARDS – Medals are awarded to the top three finishers in all sports. Medals will be awarded on-site, after the event. If competitors don't receive their medal at the time of the event, medals will be distributed to company administrators.

COMPANY AWARDS – The Corporate Cup will be awarded to the winners of each company division. Awards will also be given for the second and third place companies in each division, as well as the division winners of the Blood Donation Challenge. These awards will be presented at the Iowa State Fair.

WATER – Please supply your own water and/or supplemental drinks. This is recommended due to the potential for hot temperatures in June and July. Water is available at most of the events, but it is best to provide your own.

ID's REQUIRED – The DMCG reserves the right to ask for ID from participants during the course of the Games. Please ask that your participants have an ID with them at all DMCG events. Participants who are asked and not able to produce an ID forfeit their event. In team events, the team will forfeit that game.

SUBSTITUTIONS – You may substitute for your original entrants, provided the substitute's name appears on your participation list, and that the substitute is in the same age group as the original entrant (if substituting in an age group event).

WEATHER – Events will only be postponed or cancelled in the event that weather conditions present a direct danger to participants. If an event is postponed, the DMCG reserves the right to reschedule anytime between June 1 and July 31. Rescheduling will be based on time, facility availability, and/or organizational constraints. Rescheduling is not guaranteed.